

Members Present: Leighton Price, Alan Zanotti, Christine Pratt, Charlie Bletzer, Richard Knox & Donna Fernandes

Absent: Dick Quintal (At Board of Selectmen Meeting)

7:00 pm Call to Order and Public Comment—

Mr. Gene Foley, owner of Boston's of Plymouth, located at One Park Place, is present to complain about what he feels is a lack of good customer service when he went to Park Plymouth to complain about being ticketed in an area in front of his business. Mr. Burke will meet with him to discuss his concerns.

7:10 pm Financial Information—

Town of Plymouth

Excise Tax Astro Van \$57.50

New England Parking Council

Annual Membership Dues \$50.00

Joyfly Buzz | PR Marketing

Administrative Services February \$631.75

Attorney Marzelli

Invoice #18091
Professional Services \$45.00

JC Computer Services

Invoice #51
Computer Tech Services \$337.50

Mr. Bletzer motions and Mr. Knox seconds to approve the bills

Passed | 6-0-0

Miscellaneous: Ms. Pratt is holding the Town of Plymouth's January MEO invoices and financial invoices because the person who handles payroll has been out sick for six weeks. She will work with Lynn Barrett to expedite January in time for the auditor's visit tomorrow. PGDC office files are in excellent shape.

Approval of the 2011 Budget: Ms. Pratt needs Board approval so she can place the budget in the file in time for the auditor's visit tomorrow.

Mr. Knox motions and Mr. Bletzer seconds to approve the 2011 budget

Passed | 6-0-0

7:15 pm **Park Plymouth—**

New Brochures: We are running very low and need to reorder brochures and Mr. Burke requests we change office hours from 6pm-5pm because we are not seeing customers after 5pm and it is an unproductive use of staff time. If the Board approves, Ms. McDonough will make changes to the brochure before printing.

Ms. Pratt suggests implementing new office hours on April 15 to accommodate people purchasing permits. Mr. Burke assures the Board enforcement will still be on the street until the end of the day and staff will still have access to the office. He might suggest a further reduction in office hours this fall.

Ms. Pratt motions and Mr. Bletzer seconds to adopt new office hours from 10am-5pm beginning April 15, 2011

Passed | 6-0-0

Litter Pick Up: We need to discuss logistic for Park Plymouth assuming responsibility for litter pick up in the lots on April 1 at the next meeting.

Increase Work Hours for E. Martinez and N. Tavares: Mr. Burke requests permission to increase both employees' hours to 40 per week beginning March 14 in prep for the paid parking season.

Ms. Pratt motions and Mr. Knox seconds to increase Mr. Martinez and Mr. Tavares' office hours to 40 per week, start date will begin at the discretion of Mr. Burke.

Passed | 6-0-0

7:30 pm The Board moves the meeting into the Mayflower Room for their Board of Selectmen presentation and will reconvene in the Harbor Room at the conclusion of the presentation to adjourn the meeting.

8:00 pm Mr. Burke and Mr. Price make PGDC's annual presentation to the Board of Selectmen. Please refer to the March Handout Files in the 2011 Minutes Binder for a hard copy of the presentation.

8:45 pm **Mr. Bletzer motions and Mr. Knox seconds to adjourn** **Passed | 6-0-0**

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary